

Alexandria Community Policy and Management Team

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Meghan McGrane, Chair
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Christopher Bishop
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Health Department

Tricia Bassing
Community Services Board

Yolanda Nogueras
Social Services

Mike Mackey
Court Service Unit

Kimberly Carl
ACPS- Special Education

Vacant
Parent Representative

"Where families are families and not 'cases'!"

June 9, 2025 - Meeting Minutes

Member(s) present: Meghan McGrane, Barbara Paulson, Felicia Simmons, Tricia Bassing, Yolanda Nogueras, Christopher Bishop

Member(s) absent: Mike Mackey, K. Carl

Staff/Others present: Sharon Minter, PJ Gingrey, Jasmine Chapman

Staff present via Zoom: Richard Orah

Meeting called to order at 10:05am by Chair, M. McGrane

Quorum present.

I. Welcome and Introductions

II. Public Comments: No public requests received to make comments.

III. Minutes of the April 23, 2025 meeting reviewed. Motion to accept minutes of the meeting made by C. Bishop, second by F. Simmons. No additional discussion, motion passed.

IV. Fiscal Reporting & CSA Program Review

- **Finance Reports** – R. Orah
 - **CSA FY25 allocation is \$9.2M.** YTD expenditure (through May) is \$6.9M (75% of allocation) with \$3.4M in local match required to date. IV-E expenditure to date is \$231K with no local match required. Medicaid YTD expenditure is \$133K, with local share YTD of \$83K. FY25 refunds to CSA/cancelled checks, to date, are \$55K.
 - At present there appears to be approximately \$4M outstanding, and there is a possibility of the program going over budget again. We may need to request a supplement.
 - Work continues to address the issue of Parental co-payments and refunds not showing at the state level.
- **CSA Reports** – PJ Gingrey/J. Chapman
 - **FY25 IEP Wrap allocation is \$66,476.** \$29K is encumbered to date. **FY25 Protected funds allocation is \$201,836** with \$143K encumbered thus far.
 - FAPT continued to hear children/youth requests every week, in hybrid format, utilizing the MS Teams platform. Any technical issues encountered were effectively managed.
 - During the month of May, the FAPT team reviewed 24 children/youth requests as follows: Foster Care - 19, Foster Care Prevention - 0, IEP Wrap Funding - 0, Parental Agreement - 3, Child Welfare congregate care (residential) - 1 and Protected (non-mandated) - 1.

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- Congregate Care detail report included: Child Welfare congregate care – 2, Parental Agreements – 3
- P. Gingrey, CSA staff member, continues to meet regularly with the ACPS Private Day Placement facilitator, J. Donahue and her staff to discuss enrollment updates and any billing issues.
- Ms. Donahue has recently been promoted, and ACPS will be interviewing during the summer for a new Private Day facilitator. Ms. Donahue will continue, in the interim, to be the primary liaison to the CSA for all private day placements.

V. Discussion Items

A. Code & Legislative Changes Affecting CSA

- The recently signed Virginia Appropriation Act (Chapter 725) for FY 2026 (Item 268. B.) contains changes to the CSA pool allocation and supplemental process for localities. The distinction between base and supplemental allocations and the requirement to provide a specific pool allocation for the fiscal year to localities was removed.
- As a result, the OCS will no longer provide annual allocations for sufficient funding. This change will also remove the need for localities to submit supplement requests to increase their allocations during the fiscal year.
- This change will require localities to determine their own local matching fund requirements for CSA-eligible expenditures for the fiscal year.
- Effective 7/1/25 a 3% increase in foster care maintenance rates and supplemental clothing allotments will be implemented.

B. New CHINS/Parental Agreement (PA) Policy

- Request made to the SEC to rescind the existing policy. The Office of Children's Services (OCS) is working on drafts of new language and templates for both the policy and accompanying checklist. The final versions of both documents is expected to be ready for release by December 2025.
- In the interim, OCS will share with localities a modified agreement and draft checklist to use beginning 7/1/25.
- The CHINS/PA policy will be added to the Code of Virginia and children/youth served under this category will be considered part of the mandated population. As such, the costs for services under this category will be sum-sufficient which means whatever is needed for the services to be delivered must be made available.
- A state-hosted webinar is scheduled for later this month to discuss the changes in law and policy for children in need of services. The invitation will be sent out to all CSA stakeholders within the next week for registration.

C. Cap on State Reimbursement for Private Day Placement Costs

- Starting July 1, 2025, the rate of reimbursement to localities for private day educational services will not increase more than 5% over the rates for the previous year, as per the Appropriation Act Item 268.L
- The 5% limit applies only to the base daily tuition rate for private day schools.
- OCS will regularly review reimbursement submissions to identify rates exceeding the maximum allowable amount and will contact localities to resolve discrepancies and recover overpayments.
- The team has continued discussions on ways to work with ACPS to address rising costs of private day placements.
- A proposed site visit to one of the highest cost placements was recommended to see services that are in use with ACPS students enrolled there.
- The UM-UR subcommittee of the ACPMT will develop and incorporate changes to the UM-UR process to include a thorough review of high dollar private day placements that exceed the State's reimbursement rate.

D. Vacancies: ACPS & Parent Representatives Needed

- N. Schultz, Parent Representative, has tendered his official letter of resignation. The team is asked to consider who they may know who might be interested in serving in this capacity.

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- A parent whose child has received CSA-funded services and gone through the CSA process would be an ideal candidate for consideration.
- A new ACPS representative is needed to replace K. Carll who resigned from ACPS. S. Minter will contact A. Creed of ACPS to discuss who is being considered to serve in this capacity.

E. Strategic Plan Development

- Placeholder item. This will continue to be placed on subsequent meeting agendas until completed.

F. Approval of Revisions to Policy #13-Residential Assessment (formerly IACCT)

- Policy #13, which was previously called the IACCT policy, is renamed the Residential Assessment policy to distinguish between the IACCT which exclusively refers to Medicaid-funded placements. The Residential Assessment refers to CSA-funded placements for children/youth who are not Medicaid-eligible clients.
- Members received the draft of revisions made to Policy #13 – Residential Assessment prior to this meeting and held brief discussion
- Motion to accept the name change and accompanying revisions by C. Bishop, second by Y. Nogueras. No additional discussion, motion passed.

VI.

Adjournment: With no further items to be discussed, a motion was made to adjourn the meeting at 11:51 am. Reminder that no ACPMT meetings will be held during the months of July and August. The next regularly scheduled meeting is September 24, 2025 at 2pm.